

Information about the reduction, assumption and remission of parental contribution

According to the Parental Contribution Statute of the state capital Dresden, parental contribution usually needs to be paid for childcare in daycare centres and day nurseries.

Partial reduction or waiver of parental contribution is possible. Upon request, the Contribution department of the Office for Child Daycare reviews whether the corresponding conditions are met.

For single parents

Those who live primarily alone with their child/children, without any external help for the care and upbringing of their child/children, are entitled to a reduction in parental contribution for single parents.

The following documents must be submitted:

- Care contract of your child/children,
- Form for the status "Single parent" (available at the Contribution department or at www.dresden.de/kita-anmeldung)

For siblings

Parents with several children who also attend daycare centres or day nurseries in accordance with the Saxon Law for the Support of Children in Daycare Centres (SächsKitaG) are entitled to a reduction in the parental contribution for siblings.

This means: The full contribution is payable only for the first child. There is a percentage reduction in the parental contribution for the second counted child. Daycare in Dresden is free of charge for the third and all subsequent counted children.

If a child is cared for by separated parents in joint custody, this can impact the consideration of a younger child as a counted child. Please consult the Contribution Department of the Office for Child Daycare.

The following documents must be submitted to verify eligibility for reduction in the parental contribution for siblings:

- Care contracts of all children, who are cared for in daycare centres or day nurseries in or outside Dresden

- If required: “Joint custody” form to be filled by both parents (available at the Contribution Department or at www.dresden.de/kita-anmeldung)

For financial reasons

Parents can apply for the assumption and/or remission of parental contribution if they cannot be expected to bear the resulting financial burden.

When submitting such an application for the first time, we recommend a personal consultation at the Contribution Department of the Office for Child Daycare. You should bring your income documents with you.

Applications should be submitted at the earliest six weeks before the start of the care contract. Subsequent applications must be submitted in the month before the end of the last appropriation period.

Parental contribution payments cannot be expected if parents or children receive the following social benefits:

- Social benefits to ensure the means of subsistence under the Social Security Code, Book Two (SGB II),
- Benefits in accordance with the third and fourth chapter of the Social Security Code, Book Twelve (SGB XII),
- Benefits according to §§ 2 and 3 of the German Welfare Law for Asylum Seekers,
- Children’s allowance according to § 6 a of the Federal Child Benefit Act or

- Housing allowance under the Housing Allowance Act

In the case of separated parents, entitlement to social benefits is determined by the parent with whom the child has primary residence.

The following documents must be submitted along with the application:

- Care contract of your child/children,
- Notification of the receipt of one of the social benefits listed above. If, in addition to social benefits, childcare costs are covered by a third party, then this must be substantiated.

If none of the above social benefits are drawn, parental contribution may also be assumed or remitted if its payment cannot be expected from the parents because of their low income. The decision is taken on a case-by-case basis, taking into account the specific income situation and any special circumstances. For separated parents, the decision is based on the income of the parent whose residence is registered as the child’s primary residence.

The following proofs and documents must be submitted for the review of benefit entitlement:

- Care contract of your child/children,
- where applicable: latest notification of unemployment benefit, BAföG [Federal Law on Support in Education], sickness benefit, pension, maternity allowance, state child-raising allowance or parental allowance

- where applicable: notification of maintenance advance or maintenance order
- Child benefit notification or, alternatively, bank statement with receipt of payment
- If necessary, proof of income from renting and leasing
- If necessary, proof of income from interest earned
- Lease agreement with changes and operating cost adjustments
- In the case of a privately owned home/owner-occupied house: overview of annual interest to be paid, waste collection, water, sewage and chimney sweeping charges, building insurance, property tax and building insurance
- Proof of household insurance, private liability insurance, accident insurance and Riester pension.
- For self-employed persons:
 - Last income tax assessment
 - Cash-basis accounting of the previous year
 - Overview of depreciations (depreciation list)
 - Preliminary profit determination for the current year
 - Health and long-term care insurance as well as retirement provision
 - Possibly new business grant and/or bridging allowance
- Residence permit for non-EU citizens

Contacting the Contribution department

Address for visitors

Office for Child Daycare
 Contribution department
 Town Hall Dr.-Külz-Ring 19
 01067 Dresden
 Ground floor

Office hours

Tuesday: 8 am to 12 pm and 2 pm to 6 pm
 Thursday: 8 am to 12 pm and 2 pm to 6 pm

Appointments outside of office hours can be arranged by telephone at (03 51) 4 88 50 34.

Postal address

State capital Dresden
 Office for Child Daycare
 Contribution department
 PO Box 12 00 20
 01001 Dresden

Internet

For more information on parental contributions, visit

www.dresden.de/elternbeitraege

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Electronic documents with a valid electronic signature can be submitted using a form. Furthermore, it is possible to encrypt emails to the state capital Dresden using an S/MIME certificate or to send secure emails via DE-Mail. Further information is available at www.dresden.de/kontakt.

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