



**VISA RENEWAL**

**§ 6 RESIDENCE LAW (AUFENTHG)**

<p><b>Principle:</b></p>	<p><b>The following must be submitted or proven:</b>          (The list is not exclusive, in individual cases it may be necessary to submit additional proofs.)</p>
<p><b>Schengen visa:</b></p> <p>Schengen visas issued for touristic purposes cannot be renewed. Renewal is <u>only possible in justified exceptional cases</u> for a total stay of three months.</p> <p><b>National German visa:</b></p> <p>Renewal is only possible for a total stay of three months. In <u>justified exceptional cases</u>, it may be renewed to a total stay of up to six months.</p>	<ul style="list-style-type: none"> <li>ÿ Complete application form</li> <li>ÿ Valid visa</li> <li>ÿ Valid passport and copy</li> <li>ÿ Comprehensive written motivation of the application with proofs and copies</li> <li>ÿ Proof of health insurance and copy</li> <li>ÿ Proof of return travel option and date (e.g. OK booked flight ticket, train or bus ticket)</li> <li>ÿ Statement of obligation</li> </ul>
<p><b>The following fees must be paid:</b></p>	<ul style="list-style-type: none"> <li>ÿ For the renewal of a Schengen visa in Germany for up to three months 60.00 €</li> <li>ÿ For the renewal of a Schengen visa in Germany for over three months as a national visa 60.00 €</li> <li>ÿ For the renewal of a national visa 25.00 €</li> </ul>

The clerks responsible for processing the applications are available during office hours in the 1st floor in rooms 150 to 163 in the Theaterstraße 13-15 building. Please note that a call system is used!